



CHAPEL HILL STATE SCHOOL



----- Striving for Excellence -----



School Council Meeting

MINUTES

Time:	8am	Date:	25 May 2022
Apologies:			
Attendees:	Stewart Jones, Shelley Pamment-Fanning, Carene Hogg, Rebecca Kierle, Martina Horn, Binny de Saram		
Guest/s:			
Confirmation of previous minutes:	Moved: Rebecca Seconded: Martina		
Reports:	BOR		

MINUTES OF MEETING 25 May 2022

No.	Minutes of each agenda item
1.	Meeting opened at 8:00am
2.	 <p>Digital Learning</p> <p>School ran Cyber-safety sessions for parents and students describing appropriate use. Parental sessions included information of sites for parents to access to educate themselves. There were approx. 40 families who attended. Information from the sessions was shared via Newsletter. Shelley mentioned that year 4 are taught in tech about safe use.</p> <p>NAPLAN was online this year, and Rysia did a great job. Employed local Uni student with good tech skills to assist, and extra time with IT Dept support. Teachers felt supported. The BYOD cohort were very comfortable with the platform, having well developed skills.</p>
3.	 <p>Teaching and Learning</p> <p>WL model has a proficiency tool that the school is using. The traits of WL have been broken down and then targets have been applied for beginning teacher/proficient teacher/highly accomplished. This has been developed by CHSS with a lot of teacher input. Martina described the collaborative approach taken by the committee to develop the tool. This would be used for any new to our school transfers. CHSS shared this with Belgian Gardens (Townsville) who are also a WL school. They will assist in feedback on the tool's usefulness. Martina</p>

No.	Minutes of each agenda item
	<p>described the WL study tour which is occurring today. Karen (mentor) will work with year levels over the next few days.</p> <p>Before school reading program: Has commenced for this term. Students identified requiring early intervention programme to assist with their academic journey, helped with the additional support.</p> <p>Binny asked if Ignite is currently running before school – which it is. Student selection based on teacher conversations in years 3-4 and teacher and student input in years 5-6.</p>
4.	<p> Targeted Student Learning</p> <p>Identified some additional TA support. Currently over-prescribed and school has added to that. School dynamics sometimes disrupt best laid plans and we are struggling to find TAs, especially to replace unwell staff. Still looking for more staff. Also looking for further TA support in student wellbeing.</p> <p>LET program: Currently have 5 LET teachers, with one focused on extension and enrichment - Kimberley Jeffred currently is working in this role. Has had a bit of a bumpy start with Covid/floods, etc. Traditionally our LETs were supporting those struggling students. We find that the middle 'B' grade students could do with some support to assist with possibly extending those students a bit more. Looking for council support in having the LET support the whole cohort, in addition to just those struggling. Council was supportive of this initiative. Binny asked if the classroom already has differentiation, this role will build on that. LET staff do rotate back into the classroom to teach.</p>
5.	<p> Student Wellbeing</p> <p>CHSS now has Myla, the therapy dog. School and dog are still being trained but is appearing to be well received. We've had heightened student go to the hub and settle very quickly after time with Myla.</p> <p>Reconciliation week is this week. Discussed with students at Assembly and there will be follow up discussions in the classroom.</p> <p>Playground signage – Duty of care to community. School is looking to putting signage to ensure community understand not to be playing on equipment unsupervised. There have been previous injuries on school grounds outside of school hours when in care of families.</p> <p>Rebecca discussed FB post polling school sign opinion. Most people liked the sign on Ironbark Rd. Parents queried need for sign. May remove sign completely if Regional Office have no further solution/ruling on current signs use.</p>
6.	<p>Operational</p> <p>Refurb: Underway currently. We still have asbestos to be removed, and refurb going forward slowly. School site needs to be closed completely to remove asbestos, which will occur this weekend. A lot of support in the process. Some funding found for ducting a/c, which will be more efficient both financially and functionally. Department will also assist with refurbing kitchen area.</p> <p>Staffing: Covid has impacted staffing, but school is managing better than many other schools. Staffing update process with regional office, ongoing issue where some scenarios see preferred schools with teachers who remain at school for protracted time. Region is now flagging staff who have been at schools 5-10 years to transfer to other schools within driving distance. School and teachers do have some input, which will be pursued where appropriate. Staff who come in will then be trained in WLP.</p> <p>Janet Hoek will be taking LSL for semester two. An EOI has been advertised, awaiting response.</p>

No.	Minutes of each agenda item																		
	<p>Carene was seeking guidance for how school council can contribute more to meetings. Identified areas each member is responsible for taking an interest in and suggested they meet with Deputy/line managers to check in each term prior to meeting. This may also allow members to have a richer experience. Roles as below.</p> <table border="1" data-bbox="360 443 1362 1149"> <thead> <tr> <th data-bbox="360 443 788 472">CHSS Strategic Plan Priorities</th> <th data-bbox="788 443 1171 472">School Council rep</th> <th data-bbox="1171 443 1362 472">SLT rep</th> </tr> </thead> <tbody> <tr> <td data-bbox="360 472 788 593">  Digital Learning </td> <td data-bbox="788 472 1171 593"> (1) Martina Horn (2) Carene Hogg </td> <td data-bbox="1171 472 1362 593">Rysia Pritchard</td> </tr> <tr> <td data-bbox="360 593 788 725">  Targeted Student Learning </td> <td data-bbox="788 593 1171 725"> (1) Binny De Saram (2) Shelley Fanning Smith (3) Rebecca Kierle </td> <td data-bbox="1171 593 1362 725">Tal Mitchell</td> </tr> <tr> <td data-bbox="360 725 788 884">  Student Wellbeing </td> <td data-bbox="788 725 1171 884"> (1) Rebecca Kierle (2) Martina Horn </td> <td data-bbox="1171 725 1362 884">Tal Mitchell</td> </tr> <tr> <td data-bbox="360 884 788 1008">  Teaching and Learning </td> <td data-bbox="788 884 1171 1008"> (1) Shelley Fanning Smith (2) Binny De Saram (3) Martina Horn </td> <td data-bbox="1171 884 1362 1008">Rysia Pritchard</td> </tr> <tr> <td data-bbox="360 1008 788 1149">  Governance </td> <td data-bbox="788 1008 1171 1149"> (1) Carene Hogg </td> <td data-bbox="1171 1008 1362 1149">Stewart Jones</td> </tr> </tbody> </table> <p>Leadership team have just finished reading “Clarity” regarding T&L within a school. School council could fund the purchase of a copy for each member and have the school council read and contribute to the thoughts – a book club of sorts. Members were keen to pursue this idea. Annelyse will follow up with purchase.</p> <p>Symposium in Brisbane in August. Link will be shared with council members. Conferences need to be targeted with strategic intent.</p> <p>Binny requested we start meetings with an Acknowledgement of Country, which the council was enthusiastic about.</p> <p>Questions around Staff Wellbeing Committee explored with staff.</p>	CHSS Strategic Plan Priorities	School Council rep	SLT rep	 Digital Learning	(1) Martina Horn (2) Carene Hogg	Rysia Pritchard	 Targeted Student Learning	(1) Binny De Saram (2) Shelley Fanning Smith (3) Rebecca Kierle	Tal Mitchell	 Student Wellbeing	(1) Rebecca Kierle (2) Martina Horn	Tal Mitchell	 Teaching and Learning	(1) Shelley Fanning Smith (2) Binny De Saram (3) Martina Horn	Rysia Pritchard	 Governance	(1) Carene Hogg	Stewart Jones
CHSS Strategic Plan Priorities	School Council rep	SLT rep																	
 Digital Learning	(1) Martina Horn (2) Carene Hogg	Rysia Pritchard																	
 Targeted Student Learning	(1) Binny De Saram (2) Shelley Fanning Smith (3) Rebecca Kierle	Tal Mitchell																	
 Student Wellbeing	(1) Rebecca Kierle (2) Martina Horn	Tal Mitchell																	
 Teaching and Learning	(1) Shelley Fanning Smith (2) Binny De Saram (3) Martina Horn	Rysia Pritchard																	
 Governance	(1) Carene Hogg	Stewart Jones																	
	Meeting closed by Carene at 08:45am																		