



CHAPEL HILL STATE SCHOOL

----- Striving for Excellence -----

School Council Meeting

MINUTES

Time:		Date:	04 August 2020
Apologies:			
Attendees:	Shelley Pamment-Fanning, Stewart Jones, Roseanne Dunn, Matthew Butcher, Carene Hogg, Gina Barrett, Annelyse Strong (admin support)		
Guest/s:			
Confirmation of previous minutes:	Moved by: Shelley Seconded: Gina		
Reports:	<i>Guiding Coalition Minutes</i> <i>Budget Overview Report</i> <i>Balance Sheet Summary Report</i>		

MINUTES OF MEETING 4 August 2020

No.	Minutes of each agenda item
1.	Stewart opened meeting at 8:00am
2.	<p>Nil correspondence</p> <p>Councillor Adermann dropped by to introduce himself to the school and expressed keenness to assist the school where needed. Both Dr Rowan and Councillor Adermann expressed interest in attending the parent focus groups, with Adermann being able to attend the middle session.</p>
3.	<p>Update about Guiding Coalition:</p> <p>Stewart noted a lot of similarities of thought between groups. The same two questions were asked: what characteristics do we want to equip the students with, and what does the school wish to be known for in the next four years?</p> <p>GC delved into these questions. They recognised that we look for more than great academic results and valued whole child development with resilience and positive characteristics. Mark Campling commented that it was interesting that staff and parents were less interested in academics and how those priorities might change if student's academic achievements declined. School feels we have solid academic performance which provides us the luxury of considering other things. Our school is fortunate to be able to focus largely on teaching and learning rather than difficult behaviour management.</p> <p>Carene asked how the teachers received the extra demands on them in regards to developing the 'whole' child rather than just academics and teaching. Shelley said</p>

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	<p>that the teachers don't see these attributes as an extra demand but rather an opportunity, not a burden. The staff feel these lessons reflect the values of the community. Roseanne reported that the teachers enjoyed the experience of the twilight session and valued the opportunity to contribute to the process of the strategic plan.</p>
4.	<p>Survey update: 5-10 parents have indicated they are coming to each of the three sessions. This will allow for more of a focus group. Perhaps the small number of attendance reflects that the parent community is quite happy with what the school is doing. Only 52 survey responses currently, which is quite low. School council were asked what they felt such a low number reflected. They concurred with Stewart about parents being satisfied with the direction of the school. Matt felt like there is too much information coming out currently in general, and perhaps the survey notification has slipped through the cracks. Carene has received some emailed comments that she will share with Stewart. Roseanne commented that she is currently receiving a lot of emails and feels that that, along with work, can be easy to overlook. Some expressed that the parents had put work into choosing the school and trusted the school to decide day to day management. Stewart did provide the feedback that the parent's survey currently reflects the highest ranked 'Big 5' idea is student wellbeing (by a factor of two) and the lowest is the school steering group.</p>
	<p>Prep update: Janet Hoek has developed a series of virtual tour vlogs for the incoming prep cohort introducing teachers, programs, and pedagogy. We will be conducting small group tours for the parents, COVID permitting. The parents would meet in the hall for some talks, and then broken into smaller groups to move between the classroom buildings and observe investigations. Enrolments are currently at 106 students for 2021. Carene mentioned there were disgruntled parents who had contacted her. They feel they are unable to come to school but strangers can. Will aim to do more communication with the school community.</p>
	<p>COVID update: Lots of correspondence from Regional Office. We are largely watching and seeing, and will maintain current COVID practices. School decided to be cautious and have no spectators at the Athletics Carnival. Parent body seems to be supportive. Other schools are doing their carnival during their PE class. School chose to still have a carnival to lessen those special events the students have already missed out on. There will be a plan for P-2 and 3-6 Assembly later in the term, depending on what happens over the next few weeks. Carene expressed concerns over the protocol for a positive result at the school and what that would entail. Stewart said we have a model in place ready to go in such a circumstance. KSSS have laptops in Yrs 3-6 and online learning was not troublesome. The students had laptops and were quite IT savvy with OneNote and computer literacy. CHSS is trying to improve our ability to use technology as a learning tool for the students. Gina commented that the events of this year have strengthened the team work within the staff community.</p>

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	<p>Strategic plan process:</p> <p>The staff, student, and parent responses from the focus groups will be put together and presented to the GC. Once finalised by the GC the draft will be put to the School Council. The Strategic Plan will be a 'tops of trees' type document which will provide a sense of what the school is about.</p> <p>The operational plan will flesh out how the plan will be implemented and is a separate document that holds the school to account.</p> <p>Gina questioned how the school finances are looking with COVID. Stewart said it is swings and roundabouts. We have been able to cut some expenses (ie supply teachers, and WL training costs) yet there are other losses (i.e Helping Hands, Pep Gymnastic) the school has had to absorb due to directions from the EQ department (cannot charge rent for facilities until term 4). Thankfully, the school isn't taking as much of a hit as originally thought. Matt reported that the P&C is in a similar position.</p> <p>Regional director has said that the new school that was recently announced will not be at Chapel Hill. It will likely be somewhere between Indooroopilly, Ironside, & Toowong State Schools where there is major student number pressure with limited ability to expand.</p>
5.	Meeting closed by Stewart at 9:30am