

HOW TO USE INFINITI

TO SEARCH THE CHAPEL HILL STATE SCHOOL LIBRARY



VISIT THE WEBSITE

You can search the library catalogue from any computer or device by visiting

https://chapelhillss.concordinfiniti.com/

LOG IN

Log in to Infiniti using your username and password.

Your username will be the same one you use to log in to computers at school.

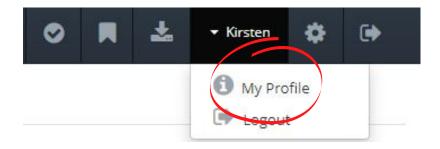


Please speak to one of our library staff or email kbail101@eq.edu.au if you do not know the password for your account. This password may be different to your school password.

CHANGE YOUR PASSWORD

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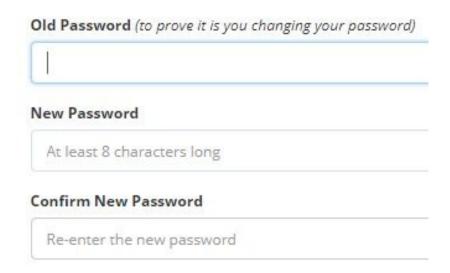
The first thing you will need to do when you log in for the first time is to change your password. You do this by visiting your profile, which you can find at the top right hand corner of the screen.



Your profile allows you to view your current loans, your loan history and your favourites lists. To change your password, click the last tab that says 'Change my Password'.



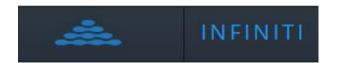
To change your password, you will need to type in your old password, and then type your new password twice. Remember to choose a password you can remember as you will need it each time you log in to the library.



VISIT THE LIBRARY PORTAL

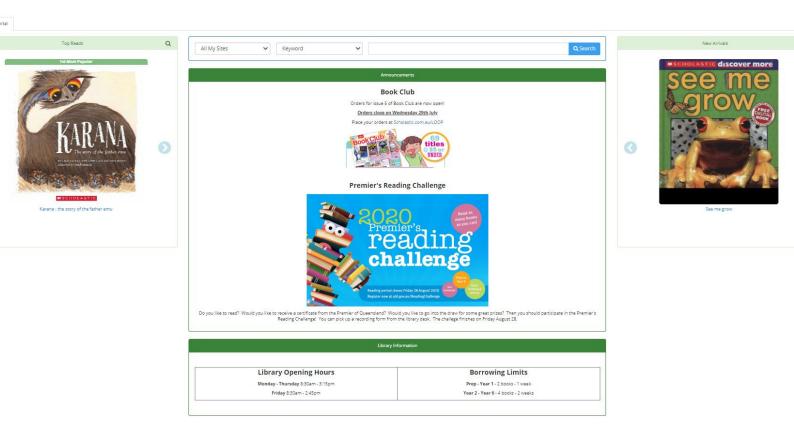
You can go back to the main library page by clicking the Infiniti logo:





This library portal features:

- A search box this allows you to search for a book (see more information below)
- An announcements section this section will have important announcements, like information about competitions and the closing date of Book Club.
- Library information including opening hours and borrowing limits
- Featured books popular books and new arrivals



You can always get back to this portal by clicking the Infiniti symbol in the top left hand corner of the page.

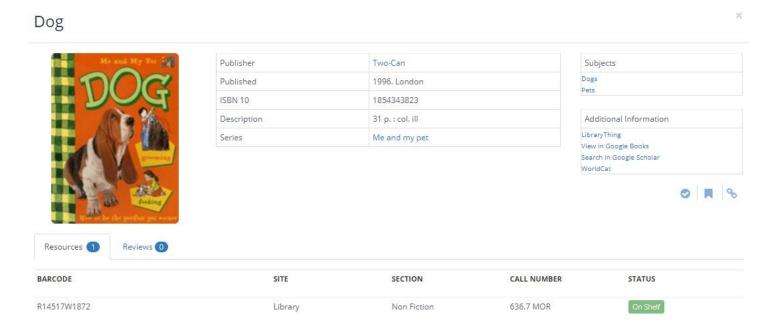
SEARCH FOR A BOOK



To search for a book, go to the main library portal and type what you are looking for into the search box. You can search by keyword, title, author, and series.



When you find a book you are interested in, you can click it to find more information about it. This page will tell you where in the library you can find the book (the section of the library and the call number), and whether the book is on the shelf or on loan. This will help you find the book when you visit the library.



RESERVE A BOOK

If you find a book you would like to borrow, but it is already on loan to someone else, you can reserve the book. This is easy to do! Just hover over the book and click the blue 'reserve' button. If there is more than one version of the same book, you can choose whether you want a specific version or if you are happy with any version. We will let you know when your reserved book is ready to collect from the library. You can only reserve one book at a time.



READ DIGITAL BOOKS AND AUDIOBOOKS

It is easy to find digital books and audiobooks from the Education Queensland e-Books Digital Library!

When you perform a search, you will be shown resources we have in our CHSS Library. This is shown as "My Library" at the top of the screen.



To search for digital books, click on OverDrive.



This will show you the books available in the Education Qld e-Books Digital Library. When you find a book you like, click on it for more information.

Clicking 'Go to Overdrive' will take you to the e-Books Digital Library, where you can borrow and read the book.

For more information about how to use the elibrary, have a look at <u>this guide</u>, which is also available in the library section on the CHSS website.

