



CHAPEL HILL STATE SCHOOL

----- Striving for Excellence -----

School Council Meeting

MINUTES

Time:	8am	Date:	16 February 2021
Apologies:			
Attendees:	Stewart Jones, Shelley Pamment-Fanning, Gina Barrett, Carene Hogg, Roseanne Dunn, Binny De Saram, Annelise Strong (admin support)		
Guest/s:			
Confirmation of previous minutes:	Moved: Seconded:		
Reports:	Minutes 13/10/2020 Principal Report AGM 2021 Chapel Hill State School Annual Implementation Plan 2021 Investing For Success		

MINUTES OF MEETING 16 February 2021

No.	Minutes of each agenda item
1.	<p>Shelley opened the meeting at 8:00am</p> <p>Stewart discussed the rearranging of executive teams offices, the student well-being space, and meeting spaces we've gained from the change. This reflects our school's priority of student well-being and personalised learning within the School's Strategic Plan.</p>
2.	<p><u>Update on School Strategic Plan</u></p> <p>Following exhaustive processes of 2020, we devised a School Strategic Plan which was endorsed by the School Council, P&C and school's leadership team. We now need to ensure the transparency and accountability of following this plan with school decisions and budget allocations. This is the responsibility of the School Council.</p> <p>An Annual Implementation Plan (AIP) would usually have approx. three to four key points – CHSS draft AIP is quite a busy plan this year, with five.</p> <p>Digital learning: Our decision to implement laptops within the classroom developed quite robust discussion within the community. There were some concerns about devices going home and the amount of screen-time for students. This feedback was listened to and an alternative secured storage space within the school was implemented. On Fridays, when students do inter-school sport, the</p>

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	<p>students will not bring laptops to school. This will facilitate the security of the student's digital tools. This is an example of how the school listens to the school's community and responds within the framework of our plan. We have also employed a digital coach/HOC, Anna Pianta, to assist with the implementation of this programme. She will also look towards supports required for year 6 classrooms/teachers towards the end of the year as the BYOD programme expands into year 6. Infrastructure improvements covers laptop purchases to facilitate this. There are only 3 families who have declined to purchase laptops and use the school's laptops. The use of the cloud allows flexibility of device use with no student being disadvantaged by this decision.</p> <p>Targeted student learning: This week the school is doing data conversations. This involves the classroom teacher, with diagnostic information on the students, meeting with HOC, developing personalised learning plans for their students, through literacy/numeracy groups, and accessing Learning Enhancement support within the classroom. Teachers are released from class for these discussions, with supply teachers filling these gaps. This is funded by professional learning. Shelley pointed out that not all data is benchmarked nationally, some is targeted by CHSS's expectations.</p> <p>Student Well-Being: PBL committee is part of student well-being, and are running support sessions for teachers to assist them in supporting students with additional/differing behavioural needs. This differs from targeted learning addressed above. Currently, CHSS is a tier two PBL school. These efforts are a more targeted approach to our school's PBL, and will contribute to our school moving towards a tier three school.</p> <p>Teaching and Learning – Walker Learning (WL): This is our first year we have WL in P-6, with 2020 the first year years 3 & 5 students experiencing the WL pedagogy. Unfortunately, with COVID restrictions, we weren't able to support those years as we were hoping to during 2020. Please be aware that the model of WL for 3-6 looks quite different from P-2.</p> <p>Rysia Pritchard (Deputy Principal 3-6) has a lot to manage this year with WL in 3-6, BYOD, and NAPLAN (which was recently announced).</p> <p>Governance: School council needs a mix of members to assist us as an Independent School. We are provided with an extra \$50k each year to assist the school with achieving our school's goals, and have been notified that we have been allocated funding for 2021. The School Council differs from the P&C as it is in the teaching and learning space to assist the school in its strategic plan, the P&C is more focussed on the community/fundraising space for the school.</p> <p><i>Stewart moved that the council accept the Annual Implementation Plan for 2021. Seconded: Roseanne Dunn. The motion was carried.</i></p>
3.	<p>Investing for Success (I4S) – Draft 2021</p> <p>The government determines the budget for each school. Currently the school receives \$259 251 from the I4S government funding initiative, and this has been unchanged for 5 years. The school also receives various other sources of funds (such as state govt grants) and this all adds to the revenue as reported in the budget overview report (BOR), which is still being developed. The school needs to show that this I4S is allocated, with a template document reflecting how we use it.</p> <p>The school council oversees the whole-of-school budget, including the I4S, and this will be reflected in the Budget Overview. The department requires school</p>

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	<p>budgets to be completed by the end of February. The Budget Overview Report will be completed later this term, and sent out to school council members.</p> <p>Stewart also discussed that the school administration block really needs updating to be able to adequately service the school at the size it now is, and remove asbestos, etc. Regional and Central offices will be providing some funds, and we may need some school funds to supplement this.</p> <p><i>Shelley moves that the council accept the I4S plan for 2021. Seconded: Gina Barrett. The motion was carried.</i></p>
4.	<p>School Council professional learning opportunities:</p> <p>Stewart previously shared with Carene and Matt that the school council reps should have access to courses in areas such as not-for-profit organisations and models around governance. He will felt that it would be appropriate to fund this within the school council's budget. Binny mentioned that AICD is the gold standard course which requires time and \$\$\$. Stewart encouraged the members to express an interest/find a gap they would like to learn. Stewart noted that the school has created a new short-term part-time admin role to assist with school council/website/media/etc, and will assist with keeping school communications up to date while also providing Admin Office support (a one term trial).</p>
	No general meetings
5.	Meeting closed by Stewart at 08:50 am